

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
February 26, 2016**

A regular meeting of the Applied Behavior Analyst Licensing Board was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on February 26, 2016, at 10:00 a.m.

MEMBERS PRESENT

Tammy H. Natof, Chair
Allan Allday
Cynthia Blackledge
Anne Gregory
Stephen Foreman, Vice Chair

OCCUPATIONS AND PROFESSIONS STAFF

Amy Parker, Board Administrator

OTHERS PRESENT

LaTasha Buckner, Executive Director, Office of Attorney General

MEMBERS ABSENT

Stephen Wood
Scott Brinkman

BOARD ATTORNEY

Ryan Halloran, Office of Attorney General

CALL TO ORDER

Tammy H. Natof, Board Chair called the meeting to order at 10:14 a.m.

MINUTES

A motion was made by Allan Allday to approve the minutes of the February 5, 2016 special meeting. Motion, seconded by Stephen Foreman, carried.

FINANCIAL REPORTS

The board reviewed correspondence from Susan Ellis, Operations Section Supervisor regarding the board's allotment and FY14 AG fees. Stephen Foreman motioned for the Board to approve and pay the FY14 AG fees in the amount of \$4,650. Motion, seconded by Anne Gregory, carried.

REPORT FROM O&P

There was no Director's Report from O&P.

Amy Parker reminded the board members to complete the leave and return times on their travel vouchers and to be sure to supply itemized receipts for reimbursement. Additionally, Ms. Parker reminded board members to ask for the government rate when planning overnight travel for board business.

Allan Allday asked that his name be added to the website's Board Members list.

LICENSURE STATUS REPORT

The Licensure Status Report dated February 25, 2016 was reviewed.

Behavior Analyst – 131
Assistant Behavior Analyst – 7
Temporary Behavior Analyst – 4
Temporary Behavior Analyst Assistant – 0
Total number of active licenses – 142

NEW BUSINESS

The Board held a lengthy discussion on insurance mandates and ABA coverage. Stephen Foreman will collect further information and reopen the discussion at a later time.

OLD BUSINESS

The Board reviewed the updated Laws and Regulations booklet with no further action required.

The Board discussed the Healthcare Workforce Initiative regarding the data to be provided. No further action was required.

APPLICATIONS REPORT

The application committee reviewed eight (8) applications for Licensed Behavior Analyst for Elizabeth Bahorik, Cynthia Birkhead, Qusayy Godbolt, Kimberly Hale, Melissa Mahoney, Anne Marshall, Kathryn Rankin and Shannon Russell. The board also reviewed one (1) application for Temporary Behavior Analyst for David Goldman and two (2) renewals for Rachel Lauletta (LBA) and Jason Simmons (LBA).

The application committee made a recommendation to approve the following applications for Elizabeth Bahorik (LBA), David Goldman (TLBA), Kimberly Hale (LBA), Melissa Mahoney (LBA), Anne Marshall (LBA), Kathryn Rankin (LBA), Shannon Russell (LBA), and renewals for Rachel Lauletta (LBA) and Jason Simmons (LBA).

The application committee made a recommendation to approve the following applications for Qusayy Godbolt (LBA), pending a copy of his official transcripts.

The application committee made a recommendation to defer the following applications for Cynthia Birkhead (LBA) pending additional documentation for review with her application.

A motion was made by Allan Allday to approve the recommendations of the application committee. Motion, seconded by Stephen Foreman, carried.

LEGAL COUNSEL

Ryan Halloran briefly discussed the continued research being conducted regarding the North Carolina Dental Case. Once research has concluded the Board will be presented with advice from the Attorney General's Office. Mr. Halloran requested some additional information from Amy Parker to complete two letters the Board has requested be sent.

APPROVAL OF TRAVEL

A motion was made by Stephen Foreman to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Cynthia Blackledge, carried.

ADJOURN

Stephen Foreman made a motion to adjourn at 11:08 p.m., having no further items of discussion. The motion, seconded by Cynthia Blackledge, carried.

Minutes prepared by Amy Parker

March 18, 2016